

<b>Training Title</b>	<b>AI in Human Resources Management Workshop</b>
<b>Trainer</b>	Nicole Younes & Viviane Nakhlé
<b>Date &amp; Time</b>	<b>Date:</b> July 6-8-10, 2026 <b>Time:</b> 10:00 AM – 2:00 PM
<b>Venue</b>	<b>Lebanese Training Center</b> – Sanayeh, CCIAB Bldg. – 6 <sup>th</sup> Floor
<b>Target Audience</b>	Suitable for HR professionals, team leaders, managers, business owners, administrators, and professionals interested in AI integration in HRM
<b>Outline</b>	<p><b>Module 1 – AI Fundamentals for HR (4 hours)</b></p> <ul style="list-style-type: none"> <li>• Introduction and expectations (icebreaker, participant objectives)</li> <li>• The future of HR and Digital Transformation</li> <li>• Digital recruitment and employer branding</li> <li>• Introduction to AI in HRM</li> </ul> <p><b>Practical activity</b></p> <p><b>Module 2 – Prompting Engineering Fundamentals (4 hours)</b></p> <ul style="list-style-type: none"> <li>• Prompting defined</li> <li>• Universal prompt framework</li> <li>• Employee Experience &amp; Digital Culture</li> <li>• HR Analytics &amp; Data-Driven Decisions</li> </ul> <p><b>Practical activity</b></p> <p><b>Module 3 – AI Tools for HRM (4 hours)</b></p> <ul style="list-style-type: none"> <li>• HR AI tools</li> <li>• Chatbots assistants</li> <li>• Microsoft Copilot</li> <li>• AI in HR: Opportunities &amp; Risks</li> </ul> <p><b>Practical activity</b></p>

**Learning Outcomes**

1. Understand AI fundamentals for HR
2. Use prompting effectively across HR modules
3. Use AI tools in daily HR tasks
4. Improve productivity, efficiency and effectiveness